

WIRELESS PRINTING

Wireless printing at Hamilton-Wenham is black and white and one-sided only.

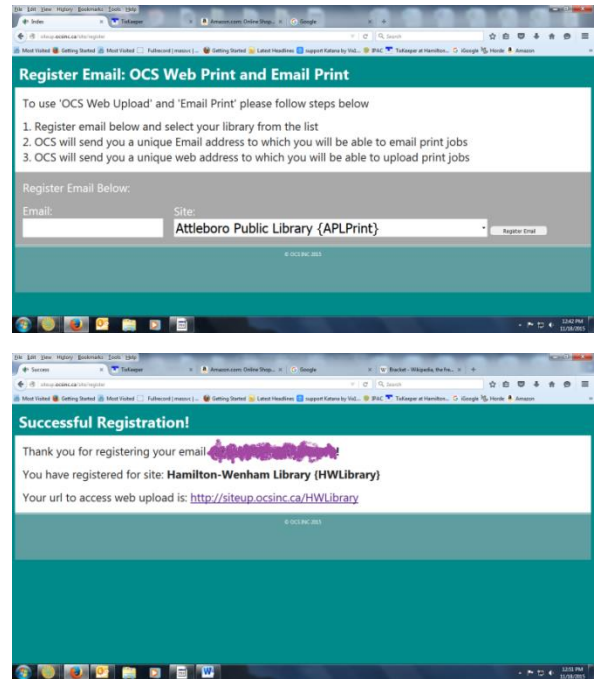
Supported Formats: *.jpg .bmp .xls .xlsx .doc .docx .ppt .pptx .txt .pdf*

Print job sizes must be under 25MB.

First, please go to the OCS web site and open an account to register your email address. Once you have an account, OCS Wireless will continue to recognize your email address and assign you the same unique Job ID for any further wireless printing jobs that you may upload in the future.

1. Go to: <http://siteup.ocsinc.ca/site/register>
2. Register by typing in your email, then from the drop-down menu under "Site," pick "Hamilton-Wenham Library {HWLibrary}."
3. Click "Register Email." The information may take a few moments to process. Once registered, you should receive a Successful Registration window.

You are now registered!



Following registration for Hamilton-Wenham's OCS Wireless printing, this is the site where you will go to upload your print jobs:

<http://siteup.ocsinc.ca/HWLibrary>

Since your registration lasts beyond a one-time use, you can return to this site whenever you like with further print jobs.

The instructions on the site are self-explanatory:

however, because Hamilton-Wenham's OCS Wireless is connected to our black and white printer on the second floor, selecting the "Color" option will not work. If you ever need to print in color, let us know!

Phone and tablet users:

You may find it easier to email your job as an attachment to bwletter1@ocsinc.ca. You must be registered for your print job to be accepted.

