

Hamilton Wenham Public Library
Minutes of the Board of Library Trustees
October 11, 2018

Meeting was called to order at 5:30pm

Present: Julie Clay, Chair, Dolores Boghdan, Judith Bubriski, Nichole Gray, Dorothy Goudie, Dede Johnson, Jan Dempsey, Library Director

Minutes: Minutes from the September meeting were approved.

Introduction: Michelle Eberle who was to lead the Long Range Strategic Planning meeting was introduced to the board. The meeting was held immediately after the Library Trustees meeting.

Director's Report:

Jan is working on the FY20 library budget and will present it to the board at the November meeting.

Building: The elevator is still waiting to be repaired since parts still have not arrived. Jan will call the elevator company to check on progress. We are seeking out estimates for roof repairs as we have lost some shingles etc. and want the roof tightened up before winter. The transition from AC to heating has been successfully made but the warm weather has not cooperated with our timeline.

Personnel: Kathy Lindsay has been hired to take over Miranda Griffith's job in the children's room. She will be trained in October. A send off for Miranda is scheduled for Friday October 12.

Jan is working with Nancy Day and the Town of Wenham as she has announced that she plans to retire at the end of January 2019. Her sick time payback is to be determined.

Kim Claire (young adult librarian) presented at the Massachusetts Library System Teen Summit conference which was held at The College of the Holy Cross in Worcester with HWRHS English teacher, Barbara Mahoney. Her presentation was about our 3-year collaboration teaching the Independent Reading elective. Jan has since received a call from a library hoping to create a similar program.

Technology: Jan is hoping to meet with Peter next week concerning the move to an IT company. Hopefully a company will be on board by November.
(Equitous or Micro Support)

Friends: The Friends met on September 18. Their book sale went well and Jim Politano took care of removing and replacing the mull on the door for the

Friday book disposal. The Friends will donate \$10,000 to be used towards the cost of the elevator repairs. Rosemary Hewett will be on the Friends Board. Laurie McKechnie has resigned.

Programs: Since there was not enough interest to hold a Citizen's Leadership Academy this year, it will not occur in November. Two Local Cultural Council Proposals for summer family programs are being submitted.

Next Meeting: November 8, 2018

Meeting Adjourned at 5:55pm

Respectfully submitted,
Dolores Boghdan